

HOW TOS – AMENDING A MOTION

MAIN MOTION: I move that we have a parenting program at the park.

This main motion may be amended by making a motion:

- **To strike a particular word or phrase:**

I move to amend the motion by striking the words, 'at the park.'

OR

- **To insert a particular word or phrase:**

I move to amend the motion by inserting in October after the word 'program.'

OR

- **To strike and insert a particular word or phrase:**

I move to amend the motion by striking 'at the park' and inserting in November on the school grounds.

OR

- **To substitute the entire motion:**

I move to substitute the following: That we have an ice cream social.

In Addition:

A motion may be made to amend the amendment following the same procedure:

- *To strike, or*
- *To insert, or*
- *To strike and insert, or*
- *To substitute*

For example, if the amendment is to insert in the substitute motion:

I move to amend the amendment by inserting in October in the park.

NOTE – A vote must be taken on the motion to amend the amendment before any other amendments may be proposed. The main motion must be voted upon after all amendments have been addressed.