



Council PTA recommends  
 scheduling Unit PTA meetings to allow for scheduling and member attendance of BUSD meetings such as LCAP and School Board meetings.

Recommended meeting schedule - Unit meetings on the second week of the month:  
**Tuesday – Middle schools**  
**Wednesday – High schools**  
**Thursday – Elementary schools**

**2020 - 2021 PROPOSED Calendar**

\*\*All meeting locations subject to change due to COVID-19

**July**

- 11 Council PTA LIST (Virtual) Training, 9:00AM - 12:00PM
- 27 Council PTA Executive Committee Meeting, Time TBD

**August**

- 8 Burbank Nonprofit Coalition Back-to-School Grab & Go Event, 9-12PM
- 17 Instruction Begins
- 18 (Tues) Presidents Meeting 6:15 PM | Council PTA Assn/Board Meeting 7:00 PM, BUSD Boardroom
- 29 L.I.S.T. Workshops 8:45 AM check-in, 9:00 - 11:00 AM or Noon, Location TBD. Child sitting offered
- 24 First District PTA Association Meeting & Program 9:30 AM
- 24 Council PTA Executive Committee Meeting, 7 PM
- 26 Back to School Night - Elementary Schools
- 27 Back to School Night - Middle Schools

**September**

"PTA Membership Month"

- 1 (Tues) Presidents Meeting 6:15 PM | Council PTA Assn/Board Meeting 7:00 PM, BUSD Boardroom
  - 1 Due to Council PTA - Membership
  - 3 BUSD School Board meeting, PTA Membership meeting, 7 pm, City Hall
  - 7 Labor Day Holiday - All offices and schools closed.
  - 10 Back to School Night - High Schools
  - 16 Local Control Accountability Plan (LCAP) Meeting, 6:30pm BUSD Boardroom
  - 21 First District PTA Board Meeting 9:30 AM, Pasadena
  - 21 Council PTA Executive Committee Meeting, 7 PM
  - 22 National Voter Registration Drive Day
  - 23 Let's Talk, 7:00PM (Zoom Meeting)

**October**

- 1 State membership contest - "Ready, Set, Remit"
- 5 (Mon) Presidents Meeting 6:15 PM | Council PTA Exec Board Meeting 7:00 PM, BUSD Boardroom
  - 14 Minimum Teaching Day for Middle Schools
  - 21 Let's Talk, 9:30AM (Zoom Meeting)
  - 21 LCAP Meeting, 6:30pm, BUSD Boardroom
- 23-31 Red Ribbon Week
  - 26 First District Administrators Conference & Board Meeting 9:00 AM, Embassy Suites, Arcadia
  - 26 Council PTA Executive Committee Meeting, 7 PM
  - 31 2019 - 2020 Membership cards expire
  - TBD California PTA Regional Leadership Conference Training
  - TBD CAPTA Continuing Education scholarships and Grant Apps due to STATE PTA

**November**

- 1 PTA members at all levels must have 2020 --2021 card or are not allowed to hold board/chair position, debate, make motions, or vote
- 2 (Mon) Presidents Meeting 6:15 PM | Council PTA Assn/Board Meeting 7:00 PM, BUSD Boardroom
  - 2 Reflections Entries Due to Council PTA
  - 3 Election Day
  - 11 Veterans Day (observed) - All offices and schools closed.
  - 16 Pupil-Free Day (Elementary Only)
- 17-20 Minimum Days: Parent-Teacher Conferences (Elementary Only)
  - 16 First District Board Meeting 9:30 AM, Reflections entries due to FD, Pasadena
  - 16 Council PTA Executive Committee Meeting, 7 PM
  - 18 LCAP Meeting, 6:30pm, BUSD Boardroom
  - 25 Pupil-Free Day
- 26 & 27 Thanksgiving Holidays - All offices and schools closed.
  - TBD California State PTA Scholarship and Grant Deadlines due to Council (Due to STATE by Feb 1, 2020)

**December**

- 7? First District PTA Holiday Luncheon/Association Meeting 10:00am - 1:00pm  
 Sheraton Fairplex Hotel & Conference Center - Pomona
- 7 (Mon) Council PTA Executive Board Meeting/Holiday Gathering 7:00 PM
  - 14 Council PTA Executive Committee Meeting, 7 PM
- 15-17 Final Exam Schedule for Comprehensive High Schools
  - 17 Minimum Teaching Day for Middle Schools
  - 18 Minimum Teaching Day for Elementary
- 21-1/1 Winter Recess

## January

- 4 Instruction Begins
- 5 (Tues) Presidents Meeting 6:15 PM | Council PTA Exec Board Meeting 7:00 PM, BUSD Boardroom
- 11-12 CAPTA Legislation Conference, Sacramento
- 18 Martin Luther King Day - All offices and schools closed.
- 23 Burbank Council PTA Reflections Reception, location and time TBD
- 25 First District PTA Board Meeting 9:30 AM
- 25 Council PTA Executive Committee Meeting, 7 PM
- 27 Let's Talk, 9:30AM (Zoom Meeting)
- TBD LCAP Meeting, 6:30pm, BUSD Boardroom

## February

- 1 Council Founders Day, Date, TBD (Units host individual celebrations; Council hosts in 2020)
- 1 (Mon) Presidents Meeting 6:15 PM | Council PTA Exec Board Mtg 7:00 PM, BUSD Brdrm
- 1 (Mon) Final per capita membership due to qualify for state and district membership awards
- 12 Lincoln Birthday Holiday - All offices and schools closed.
- 15 President's Day - All offices and schools closed.
- 17 National PTA Founders Day
- 22 First District PTA Board Meeting, Founders Day Celebration, 9:30 AM, Pasadena Women's Club
- 22 Council PTA Executive Committee Meeting, 7 PM
- 22-26 Minimum Days: Parent-Teacher Conferences (Elementary Schools only)
- 24 Minimum Teaching Day for Middle Schools
- 24 Let's Talk, 7:00PM (Zoom Meeting)
- TBD California State PTA Graduating High School Seniors Scholarship Deadline (TO STATE)
- TBD P2P (Parent to Parent) Forum, 7-8:30 PM, Location TBD/Zoom
- TBD LCAP Meeting, 6:30pm, BUSD Boardroom

## March

- 1 CAPTA State Convention online pre-registration begins
- 1 (Mon) Presidents Meeting 6:15 PM | Council PTA Assn/Exec Board Meeting 7:00 PM - Annual Election Mtg
- 1 Burbank Council PTA Scholarship Deadline (TO BCPTA)
- 1 Eleanor Childers Vocational Scholarship Deadline (TO BCPTA)
- 3 Open House - Elementary Schools \*\*OR April 29
- 9-12 National Leg Conf, Washington DC
- 10 Open House - Middle Schools \*\*OR March 17
- 11 Open House - High Schools
- 17 Open House - Middle Schools \*\*OR March 10
- 22 First District Board Meeting, 9:30 AM President meeting follows, Pasadena
- 22 - 26 Spring Recess - all offices and schools closed
- 29 Schools Reopen
- 29 Council PTA Executive Committee Meeting, 7 PM
- TBD First District PTA Reflections Reception
- TBD First District PTA Scholarship Deadline
- TBD LCAP Meeting, 6:30pm, BUSD Boardroom

## April

- 5 (Mon) Presidents Meeting 6:15 PM | Council PTA Exec Board Meeting 7:00 PM, BUSD Boardroom
- 14 Let's Talk, 7:00PM (Zoom Meeting)
- 10 or 17 SPRING L.I.S.T. for incoming Pres., Treas, & Memb., CURRENT Auditors, Loc & Time TBD
- 19 Council President Orientation @ First District (Mandatory), AM
- 21 Honorary Service Awards Banquet
- 24 Armenian Genocide Memorial Day
- 26 First District PTA Board Meeting 9:30 AM, Pasadena
- 26 Council PTA Executive Committee Meeting, 7 PM
- 29 Open House - Elementary Schools \*\*OR March 3
- TBD Burbank Arts for All Party on the Plaza
- TBD LCAP Meeting, 6:30pm, BUSD Boardroom

## May

- 3 (Mon) Presidents Meeting 8:45 AM | Council PTA Exec Board Meeting 9:30 AM, Teachers Resource Rm
- 3 BCPTA 2021 - 2022 Council PTA Officer Installation Luncheon 11:30AM-1:00PM, Location TBD
- 14-16 CAPTA Convention Sacramento
- 24 First District PTA Board Meeting, HSA & Installation EVENING, TBD
- 27 Minimum Day for K-12 grades; Second Semester Ends
- 31 Memorial Day Holiday - All offices and schools closed.
- TBD LCAP Meeting, 6:30pm, BUSD Board Room

## June

- 5 First District Leadership Conference, TBD
- 24 - 27 National PTA Convention, Grapevine, TX