

MEMBERSHIP REMITTANCE FORM 2019-2020

School Name: _____

Date: _____

UNIT MEMBERSHIP CHAIRMAN

_____ Memberships this remittance

_____ Memberships previously submitted

_____ Memberships in Totem as of _____

_____ **Total memberships to date**

Unit Membership Chairmen:

- * Retain one copy for your records
- * Forward original to unit treasurer
- * Form must be submitted monthly.
- * **Even if no new members join**

Unit chairman initials: _____

UNIT TREASURER

_____ Memberships this remittance

_____ Check dated _____ Check number

\$_____ Total remitted for membership @ \$5.50 each

Unit Treasurer:

- * Attach to payment authorization form
- * Include check and forward to Council PTA Financial Secretary

Unit Treasurer initials: _____

COUNCIL FINANCIAL SECRETARY

Date unit remittance received _____

Council Financial Secretary:

- * Forward to Council Membership Chairman

Council Financial Sec. initials _____

COUNCIL MEMBERSHIP CHAIRMAN

_____ Memberships recorded this remittance

_____ **Unit total to Date (Including Totem Totals)**

_____ **Community members* (\$ will be forwarded to units in December and May)**

Council Membership Chairman:

- * Initial, keep original and return a copy to Unit Membership Chairman

Council Membership initials: _____

*Community members not included in current Unit totals-See attached for list of community members. Be sure to add them to your membership roster.