

**FIRST DISTRICT PTA
BYLAWS CHANGE FORM**

Unit: _____ Date submitted: _____

Council: _____ District: 1

Organization Date: _____

California State PTA ID Number: _____ National PTA ID Number: _____

IRS Employer Identification Number (EIN): _____

Corporation No. (if applicable): _____

Registry of Charitable Trust (CT) #: _____ Franchise Tax Board (FTB) #: _____

Fiscal Year: _____ to _____

Date sent to council: _____ To district: _____ To state: _____

Unit Parliamentarian: _____ Council Parliamentarian: _____

Name: _____ Name: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

Email address: _____ Email address: _____

PROPOSED CHANGES

____ New Unit organized on _____ (date) in a: Public School: ____ Private School: ____

____ Update to most current standard bylaws with no changes

____ Change of name or change of status (Old name/status: _____)

District Parliamentarian: Attach original Change of Status form signed by district president

____ Mandatory update required to reinstate charter/recognition

____ Proposed amendments as listed on page 2

Send this sheet along with ONE ORIGINAL and TWO COPIES of your bylaws INCLUDING STANDING RULES and 4 COPIES (back and front) of the signature page from your bylaws to your council parliamentarian, who will forward this sheet, the original and one copy of the bylaws and all the signature pages to:

**First District PTA Parliamentarian
1008 S. Eighth St. – Moor Field
Alhambra, CA 91801**

Phone: 626-289-1448
Email: parliamentarian@pta1.org

