

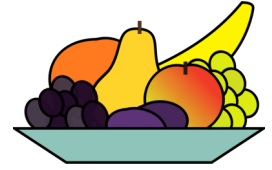


A NOTE FROM FOOD SERVICES

1900 W Olive Ave
Burbank CA 91506

www.BUSDFoodServices.com

818-729-4539



- Apply Online for Free or Reduced Meals for school year 2017-2018 anytime at
- <https://Family.TitanK12.com> or through a link at www.BUSDFoodServices.com. Income eligibility guidelines change each year. If you did not qualify last year, you may qualify this year. Please apply.
- Remember, if your student was on the Free or Reduced Meal Program last year (2017-2018) s/he are still eligible for the first 30 days of the new school year (2018-2019) or until the new application is processed.
- Please keep your eligibility letter all year for AP and SAT testing, summer camp or child care discounts. If you provide an email address your eligibility letter will be emailed to you. Look for emails to come from Titan Schools Solutions.
- If your student is NOT on the Free or Reduced Meal Program please make sure to place money on your student's meal account. The Food Service Department uses <https://Family.TitanK12.com> for student meal account management. Please sign up and make online payments using debit or credit cards at <https://Family.TitanK12.com>. A \$2.60 transaction fee is charged per transaction by Titan School Solutions.
- Cash only is accepted at school sites as well as the Food Service Office for payment on student meal accounts.
- All students have a Personal Identification Number (PIN) which is used for identification purposes by the school site and the Food Service Department. The Food Service Department uses this number to keep a record of a student's meal account. We will feed any student who requests a meal and charge their student meal account if they do not have sufficient funds. Parents are responsible for reimbursing the Food Service Department for those meals and amounts are payable to the cafeteria or the Food Service office. If you do not wish your student to be able to charge their meal to their account you must provide a written request to the Food Service Office.
- Negative balance reminders will be emailed from Titan School Solutions or mailed home from the Food Service Department regularly.
- Positive student meal account balances will transfer with the student when they move from one school to another within the Burbank Unified School District. Refunds of overpayments on student meal accounts are available. Please print the Claim for Refund Form from our website.
- All students are now able to purchase compliant snack items using the funds available in their meal accounts. If you want to restrict access please fill out and return the "Student Account Snack Purchases" form to the Food Service Department, 1900 W Olive Ave, Burbank CA 91506

Any questions? Please call the Food Services Department at 818-729-4539.

The National School Meal Program dictates that all of our children must be offered a reimbursable meal through the Food Service Department which meets the nutritional guidelines of the USDA. A reimbursable meal consists of milk or juice, fruit, vegetable, grain, and meat or meat alternative.